




Memorandum

Date: December 10, 2018
To: Each Director
From: Jared Nelson, District Engineer 
Subject: Urban Subcommittee Meeting Minutes

The Urban Subcommittee met on December 10, 2018 at the District office at 4:00 pm. Directors present included Mike DeKalb, Richard Bolte, Anthony Schutz, Bob Andersen, and Karen Amen. Others in attendance were: Ray Stevens (Board Chair), Richard Grauerholz (Mayor of Ashland), Dan Fricke (JEO), and Jake Miriovsky (JEO). Staff present were: Kyle Hauschild, Ed Ubben, Dave Potter, Paul Zillig and myself.

Acting Chair Dekalb opened the meeting and asked staff to report on the first item, #12a, **Consideration of an engineering services agreement for the 2019 Salt Creek Levee SWIF (System-Wide Improvement Framework) Update.** I summarized my December 7th memo explaining the System-Wide Improvement Framework (SWIF) Plan, accepted by USACE on May 31, 2016 for the Salt Creek Levee System, and the need for the NRD to update the SWIF plan and submit a request for additional two years of eligibility in the P.L. 84-99 Rehabilitation Program. Every two years the NRD is required to complete this SWIF update and report system-wide levee improvement accomplishments and changes. It was moved by Andersen, seconded by Amen, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the engineering services agreement with JEO Consulting Group for the 2019 Biennial Salt Creek Levee SWIF Update, in an amount not to exceed, \$24,510.**

Next, staff reported on the second agenda item, #12b, **Community Assistance Program – Consideration of an application from the City of Ashland for the Salt Creek Bank Stabilization Project at Silver Street.** Hauschild referred to my December 7th memo with attachments, and described a channel bank failure which occurred around 2015 along Salt Creek just north of the Silver Street Bridge in Ashland. The City of Ashland is requesting assistance to help with Phase I services, including engineering design and permitting, for a bank stabilization solution at this location. Ashland Mayor Grauerholz reiterated the importance of the project which will also help protect an existing walking trail adjacent to this location. It was moved by Andersen, seconded by Bolte, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the Community Assistance Program application from the City of Ashland for 50% of the**

Engineering, Design, Construction Services and Permitting, for the Salt Creek Bank Stabilization Project at Silver Street (Phase I), in an amount not to exceed, \$7,525 NRD funds.

Next, staff reported on the third agenda item, #12c, **Community Assistance Program – Consideration of an application from the City of Ashland for the Drainage Ditch Improvement Project.** Hauschild referred to information in the December 7th memo, and described a drainage problem in Ashland, south of Silver Street along the west bank of Salt Creek. There exists two drainage pipes extending through the berm/levee which discharge east towards Salt Creek through existing drainage swales. However, the swales were silted in from 2015 flood events, and subsequent wetlands have since been established in the silted area along the west side of Salt Creek. A previous drainage study investigated this problem and delineated the wetlands. The City of Ashland is requesting assistance to help with Phase I services, including engineering design and permitting, for a new ditch proposed along a new alignment, to allow water to properly drain through the two pipes. Discussion was held regarding the new alignment of the ditch, and how it is proposed to minimize wetland impacts. It was moved by Bolte, seconded by Andersen, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the Community Assistance Program application from the City of Ashland for 50% of the Engineering, Design, Construction Services and Permitting, for the Drainage Ditch Improvement Project (Phase I), in an amount not to exceed, \$7,457 NRD funds.**

Lastly, Zillig gave an update regarding the Deadmans Run Flood Reduction Project. The NRD should be receiving a signed PPA agreement soon from the U.S. Army Corps of Engineers.

With no other business the meeting was adjourned at 4:30 pm.

JLN/jln