



LOWER PLATTE SOUTH natural resources district

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581
P: 402.476.2729 • F: 402.476.6454 | www.lpsnrd.org

Item #7

Memorandum

Date: September 9, 2020
To: Each Director
From: Paul D. Zillig, General Manager
Subject: Finance & Planning Subcommittee Meeting Minutes

The Finance & Planning Subcommittee met at 7:15 pm on Tuesday, September 8, 2020 after the completion of the Tax Request Hearing. Subcommittee members attending the meeting in the NRD Office included Dan Steinkruger, Bob Andersen, Tom Green, Gary Hellerich, Greg Osborn, Luke Peterson and Ray Stevens. Subcommittee members participating via video/teleconference included Vern Barrett. Other Directors in attendance included Larry Ruth and Deborah Eagan. Others present included Mike Mascoe, David Potter, and myself.

Steinkruger opened the meeting, welcomed all those in attendance and reported that the first item on the agenda was to consider recommending approval of the FY' 21 Tax Request Resolution and authorization to file the budget (attached). Steinkruger reported on the Tax Request public hearing that was held just prior to this meeting, a copy of the minutes is attached. The Subcommittee reviewed the resolution, it was moved by Osborn, seconded by Stevens, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the Resolution to set the FY' 21 tax request and file the Budget.**

The Subcommittee then discussed the Long Range Implementation Plan (LRIP) which includes FY' 21 Actions and Funding, and also projections for FY' 22-25. A copy of the entire LRIP can be found on the NRD website, attached is a copy of a portion of the LRIP (not including the Subcommittee Chapters). Potter reported on the steps to complete the LRIP and its content. Potter also reported on the Measurable Goals or Desired Outcomes that have been reviewed by each of the subcommittees. It was moved by Andersen, seconded by Hellerich, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the Long Range Implementation Plan for July 1, 2020 through June 30, 2025.**

The next item on the agenda was to review and discuss the publication of NRD expenditures. This was brought up at the August Board Meeting by Gary Aldridge and assigned to the F&P Subcommittee. I reported that I asked Steve Seglin for direction on what is required for publishing credit card payments (VISA) which often includes several transactions. Seglin reported that we are required to name VISA as the claimant in the list of expenditures to be published. The Subcommittee discussed options to include additional information to the public on the transactions

for each VISA bill. A variety of options and experiences were discussed and the need to have staff look into the options that would be informative and compatible with our current bookkeeping and payment record keeping. Zillig will need to report back on our options at the next F&P Subcommittee meeting.

The final item on the agenda was to consider the purchase of GPS (Global Positioning System) Survey Equipment. Potter reported that we have included funds in the budget to purchase a new GPS Survey unit. Potter also reported that the NRD needs to replace their specialized GPS Survey Equipment and acquire a third unit over the next several years. This equipment will be used primarily by NRD Resources Technicians on the design and layout of conservation practices and is similar to and compatible with the equipment owned by NRCS and would use NRCS software and communication satellites. Attached is an email from Cory Schmidt and a quote from a local company (Transit Works) that will service the equipment. The Subcommittee discussed the need for the equipment and the importance of purchasing it from a local dealer that is experienced at providing service on the NRD/NRCS equipment.

It was moved by Andersen, seconded by Hellerich, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the proposal from Transit Works for the purchase of GPS Survey Equipment in the amount of \$32,690.39.**

There being no further business the meeting adjourned at 8:30 pm.

PDZ/pz

pc: Steve Seglin
Corey Wasserburger