

Memorandum

Date:

June 12, 2020

To:

**Each Director** 

From:

Paul D. Zillig, General Manager

**Subject:** 

Finance & Planning Subcommittee Meeting Minutes

The Finance & Planning Subcommittee met at 5:30 pm on Wednesday, June 10, 2020. Subcommittee members participating via video/teleconference included Dan Steinkruger, Gary Hellerich, Tom Green, Vern Barrett, Luke Peterson, Greg Osborn, Bob Andersen, and Ray Stevens. Other Directors present included Larry Ruth and Deborah Eagan. Others present included Nathan Kuhlman, David Potter, Kathy Spence and myself.

Steinkruger opened the meeting, welcomed all those in attendance and reported that the purpose of the meeting is to review Draft #1 of the Fiscal Year 2021 NRD Budget. Steinkruger reported that this budget includes the recommendations of all the Subcommittees and the FY 20 figures are as of late May. Steinkruger reminded the Subcommittee that we have another month of expenditures and the proposed expenditures/revenues will also need to be updated of any changes since they were prepared 1-2 months ago. Steinkruger also reviewed the timeline to receive input on the proposed budget, including the press release encouraging public input via email or participating in the June Board Meeting.

The Subcommittee then reviewed Draft #1 of the Budget (attached). I provided a line by line review of the budget, the subcommittee asked questions of the proposed expenditures and revenues and discussed many items. I then reviewed several of the anticipated updates to be included in the next Draft of the Budget. Both the Deadmans Run Flood Reduction Project and Upper Salt 3-A/SW 2<sup>nd</sup> Street Watershed Rehabilitation Projects will be revised, the changes will show more revenue from State and Federal sources. The other updates included increases and decreases to both the expenditures and revenues. I reported that there will be more as we reach the end of the Fiscal Year and prepare Draft #2 of the Budget in early July.

The Subcommittee appreciated all the work done by the Subcommittees and staff in preparing this Budget. It was pointed out that Draft #1 of the Budget will typically require large reductions in expenditures, the FY 21 Budget is on the right track and major changes are not anticipated. The subcommittee felt this is a good start and the budget includes funding for many important programs and projects. It was moved by Osborn, seconded by Hellerich, and unanimously approved by the Subcommittee to submit Draft #1 of the FY 2021 Budget to the Board for review.

There being no further business the meeting adjourned at 7:25 pm.

PDZ/pz

pc:

Steve Seglin Corey Wasserburger