



LOWER PLATTE SOUTH natural resources district

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Agenda Item #7

Memorandum

Date: March 11, 2022
To: Each Director
From: Paul D. Zillig, General Manager
Subject: Finance and Planning Subcommittee Meeting

The Finance and Planning Subcommittee met on Thursday, March 10, 2022 at 5:30 pm both virtually and in the NRD Large Conference Room. Subcommittee members participating virtually included Bob Andersen, Lisa Lewis, Susan Seacrest, Ray Stevens, Vern Barrett, Chelsea Johnson, and Larry Ruth. Directors participating in person at the NRD Office included Don Jacobson. Others participating virtually included Deborah Eagan, Kristin Buntmeyer and myself. Others present included David Potter.

Chair Andersen called the meeting to order and introduced the first agenda item, Planning Retreat Recap and Discussion. A short memo and summary of the retreat was provided and is attached. Staff and the Subcommittee commented on the retreat. I reported that we can now take our ideas on building resilience and begin to incorporate them into our actions and budget requests for FY'23 and beyond.

The next item on the agenda was to review the Budget/LRIP (Long Range Implementation Plan) "Draft" Schedule. I reviewed the proposed timeline for completion of the FY'23 Budget/LRIP and Audit. The schedule is similar to the previous year as our work on the budget begins in April and will be completed in September. I pointed out that two Board Meetings will need to be changed from the usual time/date, the June 14th Board Meeting will need to start at 6:00pm to insure that we allow adequate time for public input, and the September 21st Board Meeting will need to be moved up one week to meet the budget deadline of September 20th.

It was moved by Stevens, seconded by Barrett, and unanimously approved by the Subcommittee to **recommend the Board of Directors accept the FY'23 Budget/LRIP Schedule and approve a 6:00pm start time for the June 15th Board Meeting and move the September Board Meeting to 7:00pm on September 14th.**

The next item on the agenda was to consider contracting again with HBE for State Budget Form assistance. Buntmeyer/Zillig reported that they appreciated the assistance from HBE and last year everything worked well. I reported that the anticipated cost is estimated to be between \$2,300 and \$3,900 depending on the proposed budget and how that aligns with the state budget lid requirements.

It was moved by Stevens, seconded by Lewis, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the proposed Letter Agreement with HBE for State Budget Form assistance.**

There being no further business, the meeting adjourned at 6:00 pm.

Encl. 3

pc: Steve Seglin & Corey Wasserburger