




Memorandum

Date: December 7, 2018
To: Each Director
From: Paul D. Zillig, General Manager 
Subject: Executive Subcommittee Meeting Minutes

The Executive Subcommittee met at 4:00 pm on Thursday, December 6, 2018 at the NRD Office in Lincoln. Subcommittee members present included Ray Stevens, Larry Ruth, and Dan Steinkruger (no quorum). Others present included Steve Seglin, Adam Behmer of FHU (Felsburg Holt & Ullevig), Kathy Spence, Dan Shulz, and myself.

Chair Stevens opened the meeting and we proceeded to the first agenda item, proposed modifications to the NRD's Operation and Personnel Policies. I reported that I annually review the policies and we typically update the policies at this time. I reviewed the proposed policy changes, as shown on the attachment. A summary of the changes to the Operating Policies and Personnel Policies is as follows:

- C-2: Directors' Vacancies – direction to fill the vacancy asap
- C-14: Conduct of Board Meeting – update retention of meeting recordings
- D-2: Executive Subcommittee – update policy on process followed
- D-6: RF&W Subcommittee – update policy removing the W.H.I.P. program
- G-12: Recognition Dinners and Awards – implement changes in LB 1036
- PP No.6: Office Hours/Work Week – change office hours to 8:00 – 4:30 M-F.

The Subcommittee discussed several of the proposed changes. It was moved by Ruth, seconded by Steinkruger and unanimously approved by the Subcommittee members present to recommend the Board of Directors approve the proposed changes to Operating Policies C-2 & 14, D-2 & 6, G-12, and Personnel Policy No. 6 (will need a second).

The next item on the agenda was to consider a request from Otoe County to amend their November approval to purchase wetland credits from the NRD's Blue Heron Wetland Bank. Adam Behmer of FHU addressed the Subcommittee on behalf of Otoe County. Behmer reviewed the attached letter reporting that the number of credits necessary has since slightly increased for their project and the County is requesting the NRD approve selling the additional 0.0502 credits. The Subcommittee discussed the request. It was moved by Steinkruger, seconded by Ruth, and unanimously approved by the subcommittee members present to recommend the Board of Directors amend it's November 14th action approving the sale of 0.3115 wetland credits from the Blue Heron Wetland Bank for \$20,000 to Otoe County for the Palmyra Road G&H Connection Project (Control No. 13249, Project HRRR-7915(1), by increasing the amount of credits from 0.3115 to 0.3617 for the same dollar amount based the finding of the U.S. Army Corps of Engineers that the greater number of wetland credits are needed for the project, and authorize the General Manager to sign the bill of sale (will need a second).

There being no further business the meeting adjourned at 4:30 pm.

PDZ/pz

pc: Steve Seglin