



LOWER PLATTE SOUTH natural resources district

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Agenda Item #9

Memorandum

Date: December 11, 2020
To: Board of Directors
From: Paul D. Zillig, General Manager
Subject: Executive Subcommittee Meeting Minutes

The Executive Subcommittee met at 1:30 pm on Friday, December 11, 2020 via video/teleconference. Directors participating were Larry Ruth, Deborah Eagan, Bruce Johnson, Ray Stevens, Milt Schmidt, and Dan Steinkruger. Others participating included Corey Wasserburger, Steve Seglin, Kathy Spence, Nathan Kuhlman, David Potter, and myself.

Chair Ruth called the meeting to order and welcomed those participating. Ruth welcomed each of the Subdistrict 3 applicants as they logged on for their scheduled interview. Interviewees included: Melissa Baker, Ron Bottorff, James R. “JJ” Johnson, Harry Muhlbach, and Kenneth Vogel.

Later in the meeting, it was moved by Stevens, seconded by Schmidt and unanimously approved by the Subcommittee to **recommend the Board of Directors appoint Ken Vogel to fill the Subdistrict #3 Board vacancy effective January 7, 2021.** The Subcommittee weighed out the desire to provide information about each of the applicants to the Board/public vs privacy concerns, we have not attached the applications of any of the applicants.

The next item on the agenda was to consider proposed changes to the Operating and Personnel Policies. A summary of the proposed changes are attached and a complete list can be viewed via the link on the Board Meeting agenda located on the NRD Website.

It was moved by Eagan, seconded by Stevens and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the proposed modifications to the District’s Operating Policies C-11, C-14.7 & D-1.10, C-10, C-4, Personnel Policies No. 5 and No. 11, and the terminology corrections throughout both the Operating and Personnel Policies, all changes effective January 1, 2021.**

The next item on the agenda was to consider a 1 year extension for the NRD’s agreement with the Department of Corrections for the provision of two work crews. I reported that we have not yet received the proposed extension from the Department of Corrections. I provided a copy of last year’s extension with pen and ink updates. It was moved by Schmidt, seconded by Johnson, and unanimously approved by the Subcommittee to **recommend the Board of Directors authorize**

the General Manager to approve a 2021 Annual Extension for the Department of Corrections Work Crew Agreement.

The next item on the agenda was to consider continuing the lease of the neighboring Fire Station (1440 Adams) to the City of Lincoln for covid control purposes. I reported that this lease expires just prior to the NRD's January Board Meeting (January 19th) and I've asked the City to let us know if they wish to enter into a new lease or extend the current lease, I haven't hear back from the City at this time.

It was moved by Stevens, seconded by Eagan, and unanimously approved by the Subcommittee to **recommend the Board of Directors authorize the General Manager to approve an agreement extending the City's use of the 1440 Adams Street Fire Station, for up to an additional 6 months.**

The next item was an update from myself on the progress since our last Subcommittee meeting (attached) in determining the future Administrative Assistant replacement needs. I reported the Board will be considering a couple of changes related to software and professional services to help bridge the gap during the transition and prepare a contingency plan. I anticipate that we will advertise to fill the Administrative Assistant position in the near future.

Ruth then updated the Subcommittee on his work on the Open Meetings Act work group.

The next item was to consider a request from NARD for each NRD to approve a resolution ratifying and consenting to the assignment of that NRD's pro rata share of the dividend to the NARD Foundation for the purpose of purchasing the NARD office building. All 23 NRDs are being asked to ratify this resolution (attached). It was moved by Steinkruger, seconded by Stevens, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the NARD Office Dividend Resolution.**

There being no further business the meeting adjourned at 4:20 pm.

PDZ/pz

Encl. 4

pc: Steve Seglin
Corey Wasserburger