



LOWER PLATTE SOUTH natural resources district

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Memorandum

Date: October 11, 2023

To: Executive Subcommittee members

From: Mike Sousek, General Manager

RE: Executive Subcommittee Meeting Minutes

The Executive Subcommittee met at 12:00 pm on Tuesday, October 10, 2023, at the NRD Office in Lincoln. Subcommittee members present included Chair Dave Landis, Bob Andersen, Lisa Lewis, Chelsea Johnson, Deb Eagan. Absent Subcommittee members included Director Green. NRD staff members in attendance included Dave Potter and Mike Sousek. One person from the public was present, Jacoby Bowhay.

First on the agenda was consideration of a new license agreement for property located within our easement area on Upper Salt Creek 1-A. Property owner Jacoby Bowhay was present to discuss the pole shed that was constructed in our easement area. After months of discussion on the topic, a solution was presented to keep the district whole with our flood storage easement and allow Mr. Bowhay to keep his structure in place. Mr. Bowhay will be installing flood vents around the walls of his building to allow water to flow in and out of the building during flooding events. These will be installed per FEMA guidelines as referenced in the license agreement. **It was recommended by Director Lewis, seconded by Director Eagan to have the board authorize the General Manager to sign a license agreement with Jacoby and Michelle Bowhay. See attached license agreement. Motion passed unanimously.**

Following on the agenda was a discussion about the purchase agreement that was presented to the board by Senator Tom Brewer. Senator Brewer was interested in purchasing property along the MoPac trail corridor that he considered surplus property of the district. After lengthy discussion with our legal counsel in the previous month and again with the committee this month, it was decided to take no action on this offer from Senator Brewer other than contacting him and thanking him for the consideration. An explanation will be provided that explains the processes the district needs to adhere to dealing with multiple aspects of such a transaction taking place. It will include the need for the district to declare property surplus, the opportunity for the public to know about such property and the ability for a sealed bid process for the public to participate in if they so desire.

Last on the agenda was a discussion about staffing. With recent resignations, an update was given by staff on how the district is moving forward with the absence of our accounting department. Thought and energy were given towards discussions of the past and the future. A brief time was spent on reports on why this happened but soon turned towards how we move forward. Staff will be utilizing help from within with other staff members agreeing to learn and take on new tasks, supplemented with outside help from the private sector. Advertising has already begun to replace our Administration and Finance Manager, which has a closing date of October 27th. Interviews will be conducted after that time and a replacement will be selected. Once the new person is on board, we will begin discussions about the need for a second part-time person. Human Resources were discussed, with suggestions given to staff to explore outside firms to help with district needs on that front. Further discussion is warranted and will be planned at a future date to deal with the human resources component.

With no further business, the subcommittee adjourned at 1:30 PM.

MJS

cc: Donna Reid & Dave Potter