




LOWER PLATTE SOUTH natural resources district

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Memorandum

Date: August 15, 2025
To: Urban Subcommittee
From: Drew Ratkovec, Projects Coordinator 
Subject: Urban Subcommittee Meeting Minutes – August 2025

The Urban Subcommittee met on August 14, 2025, at the NRD Office, at 5:30 pm. Subcommittee members participating included Dave Landis, committee chair, Gary Aldridge, Stephanie Matejka, Luke Peterson, and Larry Ruth. Others participating included Board Chair Bob Andersen, NRD staff David Potter, Bryce Jensen, Will Inselman, Eric Zach, and Drew Ratkovec. Director Gary Hellerich, Ross Lawrence from JEO, and Chris Furman from Houston Engineering were also in attendance. Subcommittee members Chuck Hassebrook, Susan Seacrest, and John Yoakum were absent. Director Landis called the meeting to order at 5:30 pm. The Subcommittee took action on two items. A quorum was present for the meeting.

A. Consideration for Professional Services Agreement Amendment #2 with JEO Consulting Group for Salt Creek 10th to 14th Stream Stabilization Project [ACTION]–

Bryce Jensen presented background information on the Salt Creek 10th to 14th Stream Stabilization Project. Originally starting in 2021, the district entered into an agreement with JEO for engineering services to address deficiencies on the left bank of Salt Creek, from 13th to 14th Street. The project has now advanced into a stream stability project from 10th to 14th with two focus areas, which are 10th to 12th Street and 13th to 14th Street. Amendment #2, JEO proposed to provide engineering services to assist with bidding and construction services for 13th to 14th. It will also include obtaining the remaining permits and final design for 10th to 12th and 13th to 14th. This proposal is for \$72,658.00. Construction will repair bank erosion and stabilize the creek bank.

- Work Type: Professional Services – Streambank Stabilization
- Budget: Included in FY26 Budget
- Funding: NRD
- Proposal: \$72,658.00 -- JEO
- Start: Upon Board Approval/August 2025
- Completion: 13th to 14th construction- March 2026, 10th to 12th to be determined
- Bid Using Budget/List of Consultant's Hourly Rates & Tasks
- Delays: Permitting
- Permits: SWPPP Stormwater Pollution Prevention Plan, USACE 404 & 408
- Access: No Concerns
- Payers, Players, & Partners: NRD, JEO
- Legal Counsel Review: Ongoing
- Deliverables: Final design, permitting, bidding, and construction services

It was moved by Peterson, seconded by Ruth, and approved (5 yes and 0 no) by the Urban Subcommittee to recommend that the Board of Directors approve the Professional Services Agreement Amendment #2 with JEO Consulting Group for Salt Creek 10th to 14th Stream Stabilization Project for \$72,658.00.

B. Consideration for Professional Services Agreement Amendment #1 with Houston Engineering for Oak Creek Drainage Structure Project [ACTION]–

Jensen provided background information on the Oak Creek berm located at the Interstate Lands Addition near 3301 NW 12th Street that has a failing drainage structure. In March 2025, the Board approved a Professional Agreement with Houston Engineering for Oak Creek Drainage Structure Rehabilitation. The agreement deliverables were project management, site investigation, final design, and permitting. Amendment #1 addresses bidding and construction services. These services are needed to put the construction phase in motion, as well as to complete the rehabilitation project.

- Work Type: Professional Services – Drainage Structure Rehabilitation
- Budget: Included in FY26 Budget
- Funding: NRD
- Proposal: \$38,943.00 -- Houston
- Start: Upon Board Approval/August 2025
- Completion: June 2026
- Bid Using Budget/List of Consultant's Hourly Rates & Tasks
- Delays: Permitting/Weather
- Permits: N/A with Amendment #1
- Access: No Concerns
- Payers, Players, & Partners: NRD, Houston
- Legal Counsel Review: Ongoing
- Deliverables: Bidding and Construction Services

It was moved by Ruth, seconded by Landis, and approved (5 yes and 0 no) by the Urban Subcommittee to recommend that the Board of Directors approve the Professional Services Agreement Amendment #1 with Houston Engineering for Oak Creek Drainage Structure Project for \$38,943.00.

Adjourn 5:56

cc: Bob Andersen, Corey Wasserburger