




LOWER PLATTE SOUTH natural resources district

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Memorandum

Date: February 14, 2025
To: Urban Subcommittee
From: Drew Ratkovec, Projects Coordinator 
Subject: Urban Subcommittee Meeting Minutes – February 2025

The Urban Subcommittee met on February 13, 2025, at the NRD Office, at 5:30 pm. Subcommittee members participating included Dave Landis- committee chair, Gary Aldridge, Stephanie Matejka, Susan Seacrest, and John Yoakum. Others participating included Director Bob Andersen, NRD staff Mike Sousek, David Potter, and Drew Ratkovec. Sara Mechtenberg from Houston Engineering and Justin Cermak from the Flatwater Group were also in attendance. Director Landis called the meeting to order at 5:28 pm. There were two (2) items the Subcommittee took action on. A quorum was present for the meeting.

Ratkovec presented background information on the 2024-2025 Work Plan for the Interlocal Agreement on Stormwater Management between LPSNRD and the City of Lincoln. This agreement establishes the framework and responsibilities for addressing stormwater quality and quantity in the City and authorizes the use of appropriate monies. The Comprehensive Watershed Master Plan implementation is one component of this agreement. The City and NRD develop a plan for improvement projects such as stream bed and bank stability measures, stormwater storage facilities, wetlands, engineering, etc. Two projects currently in the plan are Haines Branch Stream Stability Project #2 near South Folsom Street and Middle Creek Stream Stability Project #5 near SW 56th Street.

The LPSNRD, partnering with the City of Lincoln, sought qualifications for professional engineering and design services for stream stability projects within the district's watersheds. This was advertised on December 9th, 16th, and 23rd. Eight (8) firms submitted qualification proposals with Intuition & Logic, JEO, Houston Engineering, and The Flatwater Group being selected for an interview on January 6th. The selection committee was NRD staff Mike Sousek and Drew Ratkovec, City of Lincoln staff Jared Nelson, and NRD Engineering Consultant Tom Riley. Further discussion was a result of questions on the RFQ process and selection of firms. The results of the interviews and items are outlined below:

A. Consideration of an Agreement for Professional Services with Houston Engineering for Haines Branch Stream Stability Project #2 [ACTION]–

As a result of the stream stability request for qualifications process, Houston Engineering was chosen as the preferred firm for the Haines Branch Stream Stability Project #2. After discussions with NRD and City of Lincoln Staff, Houston developed a scope of work/fees for \$194,223.00. It is located southwest of the intersection of West Van Dorn Street and South Folsom Street. Construction would consist of bank stabilization along the left bank with grade controls as needed.

- Work Type: Professional Services – Stream Stability
- Budget: Included in FY25 Budget
- Funding: NRD/City of Lincoln

- Proposal: \$194,223.00– Houston Engineering Inc.
- Start: Upon Board Approval/February 2025
- Completion: FY26/ June 2026
- Bid Using Budget/List of Consultant’s Hourly Rates & Tasks
- Delays: Weather, Permitting
- Permits: USACE 404 & 408 Permit, NDOT ROW Permit, Construction Permits
- Access: No Concerns
- Payers, Players, & Partners: NRD, City of Lincoln, Houston
- Legal Counsel Review: Ongoing
- Deliverables: Project management/Project Direction, Design, Permitting, Bid Phase, and Construction Phase.

It was moved by Yoakum, seconded by Seacrest, and approved 4-0-1 (4 yes, 0 no, 1 present) by the Subcommittee to recommend that the Board of Directors approve the Agreement for Professional Services with Houston Engineering for Haines Branch Stream Stability Project #2 in the amount of \$194,233.00, pending Legal Counsel review.

B. Consideration of an Agreement for Professional Services with the Flatwater Group for Middle Creek Stream Stability Project #5 [ACTION]–

As a result of the stream stability request for qualifications process, The Flatwater Group was chosen as the preferred firm for the Middle Creek Stream Stability Project #5. After discussions with NRD and City of Lincoln Staff, Flatwater developed a scope of work/fees for \$200,000.00. The project is located East of West 40th Street and North of West ‘A’ Street. Construction would consist of building grade control structures as needed to arrest stream bed degradation.

- Work Type: Professional Services – Stream Stability
- Budget: Included in FY 25 Budget
- Funding: NRD/City of Lincoln
- Proposal: \$200,000.00- The Flatwater Group
- Start: Upon Board Approval/February 2025
- Completion: End of FY26/June 2026
- Bid Using Budget/List of Consultant’s Hourly Rates & Tasks
- Delays: Weather, Permitting
- Permits: USACE 404 Permit, NDEQ 401, Construction Permits
- Access: No Concerns
- Payers, Players, & Partners: NRD, City of Lincoln, Flatwater
- Legal Counsel Review: Ongoing
- Deliverables: Project management/Project Direction, Design, Permitting, Bid Phase, and Construction Phase.

It was moved by Yoakum, seconded by Seacrest, and approved 4-0-1 (4 yes, 0 no, 1 present) by the Subcommittee to recommend that the Board of Directors approve the Agreement for Professional Services with The Flatwater Group for Middle Creek Stream Stability Project #5 in the amount of \$200,000.00, pending Legal Counsel review.

The meeting adjourned at 5:58 pm.

cc: Bob Andersen
Corey Wasserburger