



## LOWER PLATTE SOUTH natural resources district

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581 | P: 402.476.2729 • F: 402.476.6454 | www.lpsnrd.org

### MEMORANDUM

Date: March 11, 2026

To: Lower Platte South Natural Resources District Board of Directors

From: Will Inselman, Resources Coordinator *WI*

Subject: Minutes for Recreation, Forestry & Wildlife Subcommittee Meeting

On Monday, March 9<sup>th</sup>, 2026, at 5:46 p.m., the Recreation, Forestry, and Wildlife subcommittee met in the NRD Large Conference Room. Subcommittee members present: Anthony Schutz-Chair, Don Jacobson, John Yoakum, Suzanne Mealer, and Deborah Eagan. Directors Spangler, Hibler, and Matejka were not present. Director Bob Andersen was also in attendance, along with Mark Brohman from Wachiska Audubon. District staff were David Potter, Eric Zach, and Will Inselman. There were two action items for consideration.

The first item on the agenda was the consideration of a Good Neighbor Wildlife Habitat Program application with Wachiska Audubon on the Bagley conservation easement. The Wachiska Audubon has requested funds through the Good Neighbor Wildlife Habitat Program to conduct a forest stand improvement project on the Bagley conservation easement. The areas highlighted contain a lot of large, older trees that are dead or dying and need to be removed. Removing these trees would open up the understory and allow a lot more rejuvenation of younger trees and improve understory growth for wildlife. Some of these trees are located along various trails and create hazards for the public using these areas. Staff strongly supported the efforts of Wachiska Audubon to start this project. Wachiska did solicit three bids and will be using the low bidder, Lincoln Tree Service, and will be on site for 4 days to complete the work. Staff recommended awarding the full allowed amount of \$10,000.

**It was moved by Yoakum, seconded by Eagan, and unanimously approved to recommend that the Lower Platte South NRD Board of Directors approve the Good Neighbor Wildlife Habitat Program cost-share agreement with the Wachiska Audubon for \$10,000 for forest stand improvement work on the Bagley conservation easement.**

#### Motion Passed: 5-0

The second item on the agenda was the consideration of a license agreement on the Homestead Trail for additional access for Roca Berry Farms. The District was contacted by a landowner about adding a private driveway easement on the Homestead Trail near Roca. Jeffrey Schaefer and his family own and operate Roca Berry Farms Inc., which has an existing driveway across the Homestead Trail for their business. The southern

part of the farm is in crop production, and they have had conflicts with customers and the tenant farmer using the current access road at the same time. Additionally, in October 2022, Roca Berry Farm was evacuated during a wildfire west of the property. With only one access point, evacuation was difficult. The family has also discussed the possibility of building residences for Mr. Schaefer's children in the area that is currently cropped. A new driveway would reduce conflict between customers and farm equipment, add to the safety of the business's customers in case of emergency, and allow access to future residences. Mr. Schaefer has met with the county and received approval to connect the crossing through ROW to S 38th St. Staff recommended the approval of the license agreement.

**It was moved by Eagan, seconded by Yoakum, and unanimously approved to recommend that the Lower Platte South NRD Board of Directors authorize the General Manager to sign a license agreement with Jeffrey Shaefer for a private crossing for Roca Berry Farms on the Homestead Trail, pending legal counsel review.**

**Motion Passed: 5-0**

Lastly, Director Jacobson presented an idea to the group for consideration/discussion. His idea was to work with other state agencies to create an excise tax on goods that are purchased for non-consumptive recreational uses. That is, items such as binoculars, hiking packs, hiking boots, etc., with the goal being that the state and the NRD could benefit from those folks who use our public recreation areas, and that money could go towards continued habitat improvement work. Currently, hunters and anglers are the bulk of the funds for much of the habitat work on the wildlife management areas across the state.

Meeting adjourned at 6:19 p.m.

PC: RF&W subcommittee file



**Good Neighbor Wildlife  
Habitat Improvement  
Agreement**

This AGREEMENT is between the Lower Platte South NRD and the following wildlife cooperator.

**Mark Brohman – Wachiska Audubon**

Cooperator

**3100 N 112<sup>th</sup> Street**

Mailing Address

**Lincoln**

**NE**

**68527**

**402-525-1504**

[mark.brohman@wachiskaaudubon.org](mailto:mark.brohman@wachiskaaudubon.org)

Town

State

Zip Code

Phone

Email Address

The Cooperator agrees to improve wildlife habitat on 5.5 acres of land, at **Sec. 7, T10, R8, Lot 3 & 12 S1/2**

Legal Description

**Lancaster** for the following Payment.

County

Budget Table.

Description	LPSNRD	Landowner	Total
Forest Stand Improvement (Thinning)	\$10,000.00	\$2,600.00	\$12,600.00
<b>Total</b>			<b>\$12,600.00</b>

**Agreement Length: 5 Years**

**Agreement Completion Date: March 2031**

On the contracted areas, the cooperator agrees:

- To protect all habitat from harmful unauthorized activities.
- To not use pesticides, except authorized by a Lower Platte South NRD representative.
- That renters or leases of property may only enter into agreements if such rights are granted by the owner or with owner consent.
- To permit access to authorized representatives for planning and inspection purposes.
- Failure on the part of the Cooperator to comply with the terms of this contract will result in the Lower Platte South NRD being relieved of responsibility for compensation for any lands and practices which are not in compliance with this agreement. In addition, return of any unearned payments or portion thereof may be required by the Lower Platte South NRD.

The wildlife cooperator in signing this agreement agrees to join as a participant in a wildlife management program and grants the Lower Platte South NRD the authority to complete the wildlife habitat developments, or to personally carry out the wildlife management activities with financial or material support, as described in the attached special provisions. Any donation of supplies, equipment, or direct payment from the Lower Platte South NRD to the wildlife cooperator for carrying out the wildlife habitat developments are also included in the attached special provisions. The wildlife cooperator agrees to perform the management work described and Lower Platte South NRD agrees to reimburse the wildlife cooperators up to the amount shown on this contract.

Contact Person

Phone

Email

Cooperator's Signature

Date

Lower Platte South NRD Representative Signature

Date



The Cooperator agrees to the following management activities:

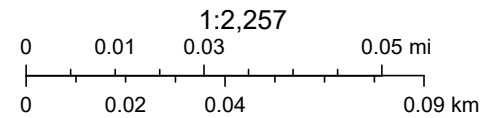
1. This is a native woodland enhancement project involving the wildlife cooperator and LPSNRD. The overall goal of this project is to enhance approximately 5.5 acres of native woodlands for the benefit of the flora and fauna native to the area.
2. The Cooperator has agreed to clear 5.5 acres of dead or diseased trees and scattered deciduous trees that have overcrowded the project area. The Cooperator will maintain the area for the agreement duration using various management techniques; additional thinning as needed, herbicide application, or prescribed burning. Failure to complete maintenance on the site during the contract will result in the forfeiture of funds and may require a repayment to the LPSNRD.
3. Tree clearing will occur outside the migratory bird nesting window and Long-eared bat roosting season of April 15-July 31<sup>st</sup>. All deciduous trees with 2 inch diameter tree trunk or larger need to be cut and treated with an appropriate stump treatment chemical immediately after cutting for undesirable species. Trees may be felled and left on site or cut and piled for mulching or burning. All work within the project area must be completed by April 15, 2027.
4. Any tree piles left to be burned must be burned within 2 years of cutting.
5. The wildlife cooperator agrees to allow the LPSNRD access to conduct and inspect the work and to monitor wildlife use of the areas during the term of the agreement.
6. The cost of completing this project will be shared by the wildlife cooperator and the LPSNRD. Up to 75% of costs will be paid by LPSNRD. The Cooperator will pay a minimum of 25% of project costs. After each phase is completed, the area will be inspected by the wildlife cooperator & LPSNRD personnel. If all parties agree that work has been done satisfactorily, then the Cooperator will submit a request for reimbursement. The LPSNRD will pay the Cooperator for the completed work in a timely manner. The LPSNRD will coordinate all billings for reimbursement to the Cooperator. The LPSNRD costs are a maximum contribution. Any additional costs are the responsibility of the cooperator.
7. All payment reimbursement requests must be submitted by the Cooperator, by May 15<sup>th</sup> of each year there is a reimbursable practice, to receive payment.
8. The primary LPSNRD Biologist for this contract is Will Inselman, (402) 476-2729.

# Bagley CE Forest Stand Improvement



2/24/2026, 2:55:14 PM

-  Conservation Easements
-  LPSNRD Boundary





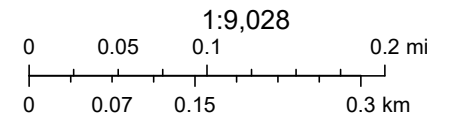
Esri, HERE, iPC, Eagleview, Microsoft, Vantor

# Bagley CE Forest Stand Improvement



2/24/2026, 2:47:35 PM

-  Conservation Easements
-  LPSNRD Boundary



Eagleview, Vantor, Esri, HERE, iPC

Lincoln Tree Service, Inc.  
PO Box 6211  
Lincoln, NE 68506  
[linctree@neb.rr.com](mailto:linctree@neb.rr.com)

2-25-2026

Prairie Pines Nature Preserve  
3100 N. 112<sup>th</sup> st.  
Sue Kohles  
402-802-2031

The crew size will depend on the work chosen. Anywhere from three to seven people on site. If more climbing is required, a larger contingent of workers will be present. This would occur if the ground is too soft for larger equipment. The day price won't change for more or less people. More people present would allow more to get done. Less people generally would mean more mechanical equipment on the job site.

We would have chippers and chipper trucks, bucket truck, mini skid steer, and a wide array of chainsaws.

\$3,100 Per day.

Thank you,

Jim Haas  
Lincoln Tree Service, Inc

the Nature Ninja  
Cou...ue



**Christiansen Tree Jay**

I will call you in a few minutes

Thanks

Our daily rate is \$3,800 per day with a lift chipper skid loaders. All debris will be left on site. Everything that we can ship up to 12 in will be left on site

Sorry chip not ship

Subject

Text Message • RCS





# Dudley's Dew-Right Tree & Mulch

4 Seasons Property Services, Inc.

PO Box 4229

Lincoln, NE 68504

Proposal #13934

Created: 02/13/2026

From: Corey

## Proposal For

### Prairie Pines Partners

3100 N 112th St

Lincoln, NE 68527

mobile: 402-802-2031

[sue@prairiepines.org](mailto:sue@prairiepines.org)

## Location

3100 N 112th St

Lincoln, NE 68527

3100 N 112th St 68527

## Terms

Due on receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
<p><b>1) Tree Removal</b>  Removal of (2) dead trees along south entrance lane north side and (3) dead trees south side of main building  (4) dead trees along south lane east of kiosk  - remove and haul</p> <p>Along south entrance lane and lane to overflow parking south of lane  - remove large deadwood 2" and up over lane ONLY  - remove large stubs</p> <p>Elm tree by picnic table east of kiosk  - remove large broken limb</p> <p>All material will be chipped and left on site</p> <p>All wood to big to chip will be hauled away</p> <p>****This price doesn't include fine toon clean up. You will be responsible for all raking and final clean up</p>	1	\$ 8,995.00	\$ 8,995.00

<p><b>2) Tree Removal</b>  DAY RATE  \$4500.00</p> <p>Day rate is 8hours on site (7.5 working hours)</p> <p>We will have 4-5 man crew.</p> <p>Equipment included in this day rate</p> <ul style="list-style-type: none"> <li>- Chipper Truck</li> <li>- Backyard Lift</li> <li>- chipper</li> <li>- Bucket truck</li> <li>- Bobcat skid loader</li> <li>- Bobcat mini skid loader</li> </ul>	1	\$ 4,500.00	\$ 4,500.00
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# Dudley's Dew-Right Tree & Mulch

4 Seasons Property Services, Inc.

PO Box 4229

Lincoln, NE 68504

Proposal #13934

Created: 02/13/2026

From: Corey

ALL CHIPS WILL BE DUMPED ON SITE

*All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing.*

*Payment is due on receipt. Balances not paid by the due date are subject to late fees.*

*A FINANCE CHARGE 1.33% per month shall be charged on all late payments. This will start 30 days after payment is due.*

*All invoices will be sent through email unless discussed prior.*

### Payment Types

*Check: Write out to Dudley's Dew-Right Tree & Mulch (mail to PO Box 4229 Lincoln, NE 68504)*

*Online Quickbooks Link:*

- Bank Account: No Fee*
- Credit Card: Additional 3% credit card fee*

*In office (3700 Adams St):*

- Cash*
- Check*
- Credit Card: Additional 3% credit card fee*

*Please refer to our terms and conditions on page two before signing.*

## Signature

x

Date:

Please sign here to accept the terms and conditions

SUBTOTAL	\$ 13,495.00
SALES TAX	\$ 0.00
<b>TOTAL</b>	<b>\$ 13,495.00</b>

## Terms and Conditions

It is agreed by and between 4 Seasons Property Services, Inc: Dba Dudley's Dew-Right and the authorizing party (customer and/or customer's agent) that the following provisions are made as part of this contract:

**Insurance by Contractor:** 4 Seasons Property Services, Inc. warrants that it is insured by liability resulting from injury to person(s) or property and that all employees are covered by Workers' Compensation as required by law. Certificates of coverage are available upon request.

**Cancellation Fee:** 4 Seasons Property Services, Inc. kindly requests that the authorizing party provide at least 24 hours advance notice of any full or partial work cancellation. If a crew has been dispatched to the job site, the customer will be assessed a mobilization fee of \$250 for incurred expenses.

**Completion of Contract:** 4 Seasons Property Services, Inc. agrees to do its best to meet any agreed upon performance dates, but shall not be liable in damages or otherwise for delays because of inclement weather, labor, or any other cause beyond its control; nor shall the customer be relieved of completion for delays.

**Customers Responsibilities:** The Customer assumes full responsibility for damage to marked and unmarked sprinkler systems. The customer must pick up any animal feces that is in the yard, fees may apply if not cleaned up. The customer is responsible for notifying any neighbors that may be affected by the work being done. This could include equipment and or workers on the property.

**Tree Ownership:** The authorizing party warrants that all trees listed are located on the customer's property, and, if not, that the authorizing party has received full permission from the owner to allow 4 Seasons Property Services, Inc. to perform the specified work. Should any tree be mistakenly identified as to ownership, the customer agrees to indemnify 4 Seasons Property Services, Inc. for any damages or costs incurred from the result thereof.

**Safety:** 4 Seasons Property Services, Inc. warrants that all arboricultural operations will follow the latest version of the ANSI Z133.1 industry safety standards. The authorizing party agrees to not enter the work area during arboricultural operations unless authorized by the crew leader on-site.

**ANSI A300 Tree Care Standard Definitions:** The following definitions apply to specifications detailed in the proposal.

**Clean:** Selective pruning to remove one or more of the following parts: dead, diseased, and/or broken branches. Unless noted otherwise on this proposal, all cleaning will be of branches 1 inch diameter or greater throughout the entire crown.

**Crown:** The leaves and branches of a tree measured from the lowest branch on the trunk to the top of the tree.

**Leader:** A dominant or co-dominant, upright stem..

**Raise:** Selective pruning to provide vertical clearance.

**Reduce:** Selective pruning to decrease height and/or spread by removing specified branches.

**Restore:** Selective pruning to improve the structure, form, and appearance of trees that have been severely headed, vandalized, or damaged.

**Thin:** Selective pruning to reduce density of live branches, usually by removing entire branches.

**Vista pruning:** Selective pruning to allow a specific view, usually by creating view "windows" through the tree's crown.zzzzz

**Stump Removal:** Unless specified in the proposal, stump removal is not included in the price quoted. Grindings from the stump removal are not hauled unless specified in this proposal. Surface and subsurface roots beyond the stump are not removed unless specified in the proposal.

**Utilities:** 4 Seasons Property Services, Inc. will be responsible for contacting 811 before we stump grind and will be responsible for contacting LES if linedrop is needed. The customer is responsible for contacting their neighbors if the LES linedrop is for their property (the power will be off temporarily).

**Concealed Contingencies:** Any additional work or equipment required to complete the work, caused by the authorizing party's failure to make known or caused by previously unknown foreign material in the trunk, the branches, underground, or any other condition not apparent in estimating the work specified, shall be paid for by the customer on a time and material basis.

**Clean-up:** Clean-up shall include removing wood, brush, and clippings, and raking of the entire area affected by the specified work, unless noted otherwise on this proposal.

**Lawn/Concrete Repair:** 4 Seasons Property Services, Inc. will attempt to minimize all disturbances to the customer's lawn and/or concrete.. Lawn and concrete repairs are not included in the contact price, unless noted otherwise on this proposal. 4 Seasons Property Services is not responsible for any damages done by equipment or falling branches/limbs.

**Terms of Payment:** Unless otherwise noted in this proposal, the customer agrees to pay the account in full upon completing the work. Failure to remit full payment within the payment term will result in a finance charge of 1.33% per month.

**Returned Check Fee:** There will be a \$50 fee charged for all checks returned to our office for insufficient funds..

Date: 2-6-26

**To:**

NRD Lower Platte South

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Dear NRD Lower Platte South Team,

I hope you are doing well. We are reaching out to respectfully request permission to add a new **field entrance drive** at Roca Berry Farm that would cross the bike path maintained and owned by NRD Lower Platte South. The attached Google image shows the proposed crossing location (highlighted in yellow).

This entrance would primarily serve as a **farm equipment access point** and would **only be used during absolute emergencies** for guest safety and evacuation purposes.

A few years ago, during the October wildfires, we were required to evacuate thousands of guests from the farm. That experience made it clear that having an additional emergency exit is important for public safety. In our 45 years of operation, this is the **only time** we have ever had to conduct an evacuation, and we do not anticipate regular use of this entrance — it would remain closed except in rare emergency situations.

We would prefer to explore establishing an **easement** for this crossing, but we are very open to any ideas, recommendations, or processes the board feels are most appropriate. Our goal is to work cooperatively and ensure the bike path remains safe and minimally impacted.

Please feel free to reach out to me directly if you would like to discuss the proposal, visit the site, or review any additional details.

Thank you for your time, consideration, and for all that you do for the community.

Warm regards,

**Jordan Schaefer**

Roca Berry Farm

402-525-1999

[jordan@rocaberryfarm.com](mailto:jordan@rocaberryfarm.com)

## LICENSE FOR PRIVATE CROSSING

This License Agreement, made this 19th day of March 2026, by and between the Lower Platte South Natural Resources District, a political subdivision of the State of Nebraska, having its office at 3125 Portia Street, Lincoln, Nebraska 68521, herein referred to as the “District,” Jeffrey Schaefer, 16531 S 38<sup>th</sup> St., Roca, Nebraska 68430, herein referred to individually as “Licensee Schaefer” and Salt Creek Management, LLC, 1220 K Street, Suite 200, Lincoln, Nebraska 68508, herein referred to individually as “Licensee Roca Berry Farms.” Licensee Schaefer and Licensee Roca Berry Farms are herein referred to collectively as the “Licensees.”

WITNESSETH:

### RECITALS

- A. The District owns the Homestead Trail from ½ mile south of Saltillo Road in Lincoln, Nebraska to Lancaster/Gage County line in Nebraska, which has been developed as a conservation corridor and recreational trail, hereinafter referred to as the “Trail.”
- B. Licensee Schaefer desires to obtain one private crossing for agricultural and residential access purposes, and Licensee Roca Berry Farms desires to also use said private crossing as an emergency access route for Roca Berry Farms. Said private crossing will intersect the Trail in the N ½ of the SE ¼ of Section 19, T-8-N, R-7-E in Lancaster County, Nebraska, shown on Exhibit “A” attached hereto and incorporated herein by this reference.

In consideration of the above Recitals and the mutual covenants contained herein, the parties agree as follows:

1. The District hereby grants to Licensee Schaefer, a license to use the Trail as a private crossing for agricultural and residential access purposes, and to Licensee Roca Berry Farms, a license to use the Trail as a private crossing for an emergency access route. Such licenses are subject to the terms below, at the locations specified in Paragraph B above, free of charge.
2. If Licensees desire to construct a new private crossing, relocate an existing crossing, or make modifications to an existing crossing, then Licensees shall perform such construction, at Licensees’ expense, from the property lines on both sides of the trail up to the edge of the trail surface on the location designated above, to the satisfaction of the District. The District shall be responsible for the construction of the trail surface and will perform routine trail maintenance of the trail surface and the private crossing. Any construction or modification of a private road crossing by the Licensees, may only be made after obtaining the prior written consent and approval of the District.

3. Licensees shall permit the crossing to be used only by Licensee Schaefer, Licensee Schaefer's family or Licensee Schaefer's agents and employees for agricultural and residential access purposes, and by Licensee Roca Berry Farms and Licensee Roca Berry Farm's agents and employees as an emergency access route. Nothing herein contained shall be construed as a grant of the right to use the crossing or any part thereof to any other party or to the public, or for any other purpose.
4. If it should become necessary for the District at any time to make a change in the private road where it crosses the Trail in order to accommodate any change or revision in the Trail, including but not limited to the raising or lowering of its grade, or any additions or improvements to the Trail, then the District shall have the right to make such changes, at the District's expense, including the right to modify, relocate or remove the private crossing.
5. All individuals authorized to use the private crossing under this License Agreement shall yield the right-of-way to all recreational trail users, and Licensees shall be responsible for ensuring that any use of the private crossing under the terms of this License Agreement is consistent with the terms of this paragraph.
6. Each Licensee shall indemnify the District against all suits, claims, liabilities, expenses and damages that may be suffered or incurred by reason of either Licensee's location, construction, reconstruction, modification, use, or removal of such crossing. Each Licensee shall indemnify the District against all loss, costs, or damages that either Licensee or any person may suffer or sustain by reason of either Licensee's entry or the entry of either Licensee's livestock, machinery or equipment onto the Trail through the crossing, and against all judgments that any person may recover from the District by reason of any loss or damage.
7. The District shall have the right to terminate this License for any reason, including but not limited to failure by either Licensee to comply with the terms and conditions of this License, and may terminate this License by giving both Licensees thirty (30) days prior notice in writing of the District's intention to do so at the address identified above or such other address as the Licensee may hereafter designate. After the District has terminated this License, the Licensees shall have no further right to use such crossings, and the District shall have the right to remove the crossings at the District's expense.
8. This License shall not be transferred or assigned unless such transfer or assignment has received prior written approval by the District. The District shall not unreasonably withhold its approval. If the property of Licensee Schaefer is sold, ownership of said property is otherwise transferred, or leased in any manner, this License shall automatically terminate.

IN WITNESS WHEREOF, the parties have executed this License the day and year first above written.

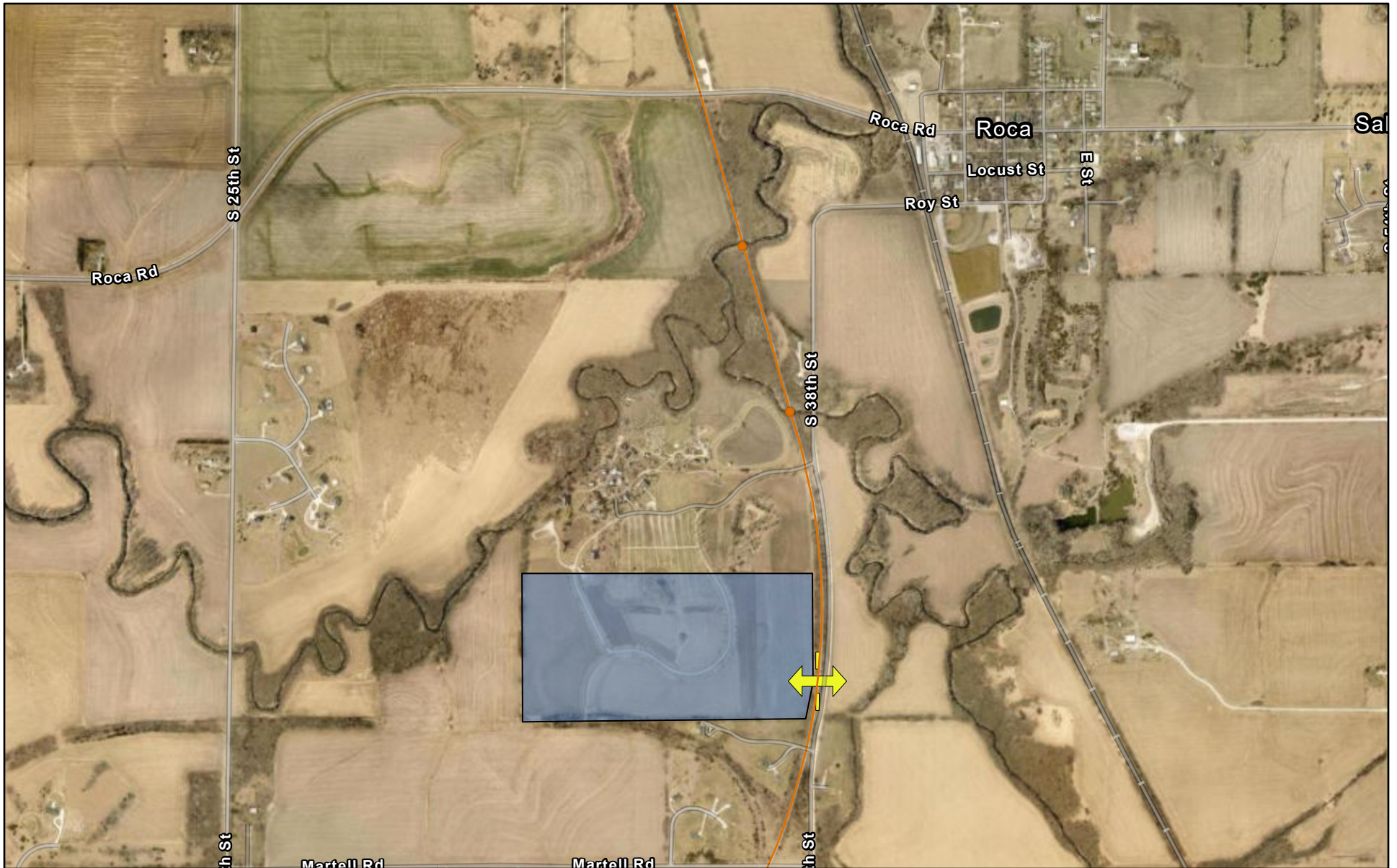
LOWER PLATTE SOUTH NATURAL RESOURCES  
DISTRICT, A Political Subdivision of the State of  
Nebraska,

By: \_\_\_\_\_  
David Potter, General Manager

By: \_\_\_\_\_  
Jeffrey Schaefer, as an individual

By: \_\_\_\_\_  
Jeffrey Schaefer, as an authorized member of Salt  
Creek Management, LLC

# Exhibit A - Schaefer License Agreement Map

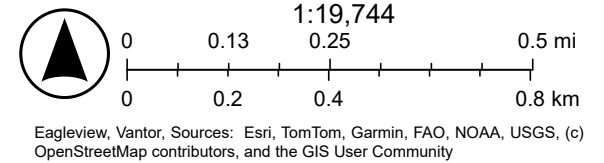


2/25/2026

- LPSNRD Trail Bridge
- LPSNRD Trail
- LPSNRD Boundary
- Crossing Location

World Imagery  
 Low Resolution 15m Imagery  
 High Resolution 60cm Imagery

High Resolution 30cm Imagery  
 Citations  
 4.8m Resolution Metadata



Print

Access Permit Application - Submission #46604

Date Submitted: 2/3/2026

Permit #

10007

Maintenance District

4

County Rep

DB

Previous Permit #

Corrections from Review

Delivery Method

- Mail
- In Office/Person
- Online

**Only ONE access location per application**

Permit Type\*

Residential

Upload attachments

Choose File No file chosen

\*if Accessory Drive, see requirements item #1 listed in the guidelines for driveway permits

[Guidelines for Driveway Permits](#)

If Commercial, AG preservation or Accessory, please provide site plan\*

Choose File No file chosen

If Temporary, list date to be removed:\*

mm/dd/yyyy

Application is hereby made to Lancaster County Engineering Department: Pursuant to County Board Resolution #3708 by:

Property Owner\*

Jeff Schaefer

Email Address

jordan@rocberryfarm.com

Mailing Address\*

16531 S. 38th St

City\*

Roca

State\*

Ne

Zip Code\*

68430

Daytime Phone Number(No Dashes)\*

4025251999

Cell Phone Number(No Dashes)

4025251999

Is there a Second Applicant or an Agent for the Owner?\*

- Yes
- No

Applicant 2 / Agent\*

Jordan Schaefer

Email Address\*

jordan@rocberryfarm.com

Agent, If different from owner add company name

Mailing Address\*

16531 S. 38th St

City\*

Roca

State\*

ne

Zip Code\*

68430

Daytime Phone Number(No Dashes)\*

4025251999

Cell Phone Number(No Dashes)

4025251999

### Legal Description of Property

Legal descriptions can be found at the following link

[Lincoln/Lancaster County GIS Viewer](#)

Legal Type to use\*

- Subdivision
- Irregular Tract

Subdivision\*

Lot #\*

Block #

Irregular Tract #\*

Lot 19

or Fractional part of Section(if applicable)

1/4 Section

SE

Section\*

19

Township\*

8 N

Range\*

7 E

If in an adjacent county, list the county

-- Select One --

### Driveway Information

Is this an Existing Driveway?\*

- Yes
- No

Requested Drive Width(in Feet, No ' needed)\*

24

(Residential or Accessory = 16 Min, 25 Max. Field or Commercial 35 Max.)

If the property has existing address list here:

16531 S. 38th St Roca, Ne 68430

List name of street for Drive to Access:\*

38th Street

Has the Driveway been Flagged?\*

- Yes
- No

Flags are available at the County Engineers office or at Maintenance Stations

If not what date will the location be flagged?

mm/dd/yyyy

How is the location flagged?\*

metal t post with yellow spray paint

List material used

What is the approximate distance to the nearest cross street(in feet)

1450

Nearest cross street name

Martell Rd

Approximate date to begin construction\*

6/1/2026

Do you require an onsite meeting with a District Supervisor?\*

- Yes
- No

**Owner/Applicant Comments:**

We are looking to add an additional driveway to Roca Berry Farm. This will help with the flow of traffic on busy October days, and also have a separate entrance road for the weddings to use.

**Signature page**

The owner/applicant declares that all information provided on this form is to the best of their knowledge, true and complete. They further understand receipt of the driveway permit does not constitute approval to begin any building construction. Also, the owner/ applicant agrees to notify County Engineering Department when work covered by this permit has been completed and is ready for final inspection and installation approval.

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

**Signature of Owner**

Jeff Schaefer

**Date**

2/3/2026

**Owner/Applicant must sign within 48 hours of submitting permit to continue the application process. If the applicant is not the owner of the property, we require this application also to be signed by the property owner or their legally authorized representative. This signature shall constitute agreement with this application by all owners-of-interest unless otherwise stated in writing. If a permit is issued, the property owner, in most cases will be listed as the Permittee.**

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

**Signature of Applicant Required(if not owner)**

Jordan Schaefer

**Date**

2/3/2026

**Allow a minimum of 7-10 working days for permit processing, weather permitting.**

Official Address to be used for this property as assigned by Building and Safety is:

Subdivision

Lot #

Block #

19

**Irregular Tract#**

1519400011000

**1/4 Section**

SE

**Section#**

19

**Township**

8N

**Range**

7E

**The centerline of the**

Proposed

**Driveway is approximately**

1450

**Feet**

North

**of**

Martell Rd

**Section**

19

**Township**

8 N

**Range**

7 E

**Centerline of proposed driveway is approximately**

1450

**Feet**

North

**Of**

W Martell Rd

**The proposed driveway is**

400

**feet**

North

**from the nearest drive.**

17211 S 38th

**The driveway shall have a width, in feet, of:**

35

**Where a culvert is deemed necessary beneath the private driveway, as determined by an authorized representative of this department, a minimum culvert size of (Round diameter in inches)**

18

**Or round equivalent (in inches)**

18

**By (length in feet) or See comments below**

40

**CORRUGATED METAL PIPE CULVERT shall be installed by the applicant at their expense. Plastic Culvert Pipe is NOT allowed.**

**If Existing Drive is there a culvert?**

- Yes
- No

**Please list culvert Diameter and Length.**

**Pre-Construction District Supervisor Comments:**

Met with landowner and he wants this to be a field access instead of residential.

**The surface of the private driveway approach in line with the connecting road drainage ditch shall be(in inches) below**

6

**at (in feet) from the shoulder of the road. Driveway approach shall be crowned and sloped to contain and control drainage to the ditches and prevent runoff onto the connecting roadway.**

4-8

**The road unto which this private driveway shall connect is surfaced with material:**

Gravel

**And said surface is a width of: (in feet)**

28

Recommendation for:

Approval

BY:

Roger Heusinkvelt

District # Supervisor

4

On date:

2/6/2026

Lancaster County Representative Comments:

This permit is hereby(see below) for Installation, subject to the general rules and regulations governing the work and subject to such regulations as the County may deem necessary with the final acceptance pending Post construction field inspection approval below.

Preliminarily Approved

Signature

Don Bosak

Date

2/9/2026

NOTE: Final acceptance and approval for this access is contingent upon compliance with the access permit requirements and application guidelines as determined by a post construction/installation field inspection

Installation meets requirements. (If no, note reason in comments)

- Yes
- No

Per District # Supervisor

Inspection Date

mm/dd/yyyy

Comments:

-- Select One --

Permit state:

-- Select One --

Supervisor Initials

Extra Comments

Final Permit review by Lancaster County Representative

Approval Date

mm/dd/yyyy