



LOWER PLATTE SOUTH natural resources district

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Memorandum

Date: January 21, 2023

To: File

From: Paul D. Zillig, General Manager

Subject: Finance and Planning Subcommittee Meeting

The Finance and Planning Subcommittee met on Wednesday, January 18, 2023 at 1:30 pm in the NRD Small Conference Room. Subcommittee members participating included Bob Andersen, Susan Seacrest, Melissa Baker, Larry Ruth, Don Jacobson, Lisa Lewis, Ray Stevens, and Chelsea Johnson (arrived after voting). Others participating included Deborah Eagan, Dave Potter, Kristin Buntemeyer and myself.

Chair Andersen called the meeting to order and welcomed all those in attendance. The first item on the agenda was to consider a recommending the Board approve an engagement letter with HBE LLC for State Budget Form Assistance (see attached memo). I reported that HBE has been contracted to provide this assistance for the past two years, on an annual basis. Staff has been pleased with the assistance provided by HBE and felt that a multi-year agreement should be considered.

I reported that Buntemeyer assists by preparing information that's incorporated into the State Budget Form, which helps keep the cost down. Last year's agreement listed an estimated cost of \$2,300-\$3,900 and the actual cost was \$2,400. The proposal for the next 5 years would be the same range with a \$100 estimated increase each year.

It was moved by Stevens, seconded by Seacrest, and unanimously approved by the Subcommittee members in attendance to recommend the Board of Directors approve the Engagement Letter with HBE LLC for assistance with the preparation of the Nebraska General Budget Form.

The last item was to consider a budget overrun for exceeding the budget by \$9,887 for Special Practices – 470012. It was reported that one additional farmpond was actually constructed this fall (see attached information). It was moved by Jacobson, seconded by Lewis, and unanimously approved by the Subcommittee members in attendance to recommend the Board of Directors approve the Budget Overrun for 470012 Special Practices.

There being no further business, the meeting adjourned at 6:10 pm.

PDZ/pz