



# LOWER PLATTE SOUTH

## natural resources district

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581  
P: 402.476.2729 • F: 402.476.6454 | [www.lpsnrd.org](http://www.lpsnrd.org)

Updated Agenda Item #7  
December 17, 2019

## Memorandum

**Date:** December 10, 2019  
**To:** Each Director  
**From:** Paul D. Zillig, General Manager  
**Subject:** Finance & Planning Subcommittee Meeting Minutes

The Finance & Planning Subcommittee met at 4:00 pm on Monday, December 9, 2019 in the NRD Office. Subcommittee members present included Dan Steinkruger, Greg Osborn, Ray Stevens, and Luke Peterson. Others present included Larry Ruth, Gary Aldridge, Jim Smith of Union Bank, Corey Wasserburger, Kathy Spence, Al Langdale, Bryce Jensen, David Potter, and myself.

Steinkruger opened the meeting and reported that the first item on the agenda was a request by Gary Aldridge to discuss the NRD audit. Gary reported that the audit has been typically considered at the October Board Meeting (3+ months after the end of the Fiscal Year). He shared his concerns with the Subcommittee that, he felt, the audit should be completed sooner.

The next item on the agenda was to discuss FY 2021 and beyond auditing services. I reported that the current contract with HBE is set to expire with the completion of the FY 2020 Audit. I reviewed the past audit arrangements and directions from previous NRD Boards. I reported that staff is very satisfied with HBE's work and would recommend we continue with a new agreement with HBE. It was moved by Stevens, seconded by Osborn and approved by the Subcommittee members present to direct the General Manager to negotiate a new contract with HBE for auditing services and present the new contract to the Subcommittee and Board for consideration. Staff will contact HBE and request a proposal be negotiated before the January meetings.

The next item on the agenda was to consider the future direction for investing NRD savings, sinking funds, and CDARS. Jim Smith from Union Bank & Trust – Treasury Management Services was invited to meet with the Subcommittee, Jim is the NRD's main contact with Union Bank. A copy of NRD investment funds from last month is attached.

Jim discussed our past and current working relationship, and reviewed the NRD's use of checking, sweeping previously thru NPAIT and potentially thru Short Term Federal Investment Trust (STFIT), and CDARS Certificates of Deposit. Jim reviewed the attached diagram showing the Dailey Sweep Investment Option, and a proposed summary of the current NRD investments in checking, Sweep/STFIT, and CDARS Certificates of Deposit (attached). Included on the list of current investments were the interest rates (i.e. 1.67% on STFIT accounts).

The Subcommittee discussed with Smith the guarantees for the different accounts beyond the \$250,000 limit, how the sweeping accounts work and re-balance daily, and that the Trusts and Union Bank are separate entities.

It was moved by Osborn, seconded by Stevens, and unanimously approved by the four Subcommittee Members present to **recommend the Board of Directors approve working with Union Bank & Trust to establish a Short Term Federal Investment Trust (STFIT) account that can be utilized by the Nebraska Federal Investment Trust (NFIT) for the NRD General & Payroll, Lower Platte River Corridor Alliance (LPRCA), and Eastern Nebraska Water Resources Assessment (ENWRA) savings accounts and also all Sinking Fund savings accounts and CDARS Certificates of Deposit.**

The next item on the agenda was to consider two vehicle purchases for this fiscal year. Bryce Jensen, NRD Operation/Maintenance Technician reported that the District is planning on trading in two pickups and purchasing two new pickups. Both vehicles have over 100,000 miles. Jensen reported that proposals were requested from nine local dealers.

Jensen reviewed the attached memo on Diesel Truck Vehicles and reviewed the four proposals received, including the low proposal from Husker Auto Group for \$22,199.

It was moved by Stevens, seconded by Peterson, and unanimously approved by the four Subcommittee Members present to **recommend the Board of Directors accept the Diesel Truck vehicle proposal from Husker Auto Group (Lincoln) for a 2020 2500HD Diesel truck in the amount of \$22,199.00, with trade-in.**

Jensen then reviewed the attached Crew Cab Truck memo and reviewed the four proposals received, including the low proposal from Husker Auto for \$16,488.

It was moved by Stevens, seconded by Peterson, and unanimously approved by the four Subcommittee Members present to **recommend the Board of Directors accept the Crew Cab Truck vehicle proposal from Husker Auto Group (Lincoln) for a 2020 2500HD Crew Cab truck in the amount of \$16,488.00, with trade-in.**

The Subcommittee then discussed holding a Board Planning Retreat in late February. Likely topics will be changes in climate, what to expect and how the NRD can better prepare. Staff will look into location options and report back at the January meeting.

Updates were also provided on completing the Hazard Mitigation Plan this spring after the public input process. Staff is also finalizing the payment from the City for selling the 21<sup>st</sup> & N property.

There being no further business the meeting adjourned at 5:15 pm.

PDZ/pz

pc: Steve Seglin & Corey Wasserburger

**LOWER PLATTE SOUTH NRD  
(Checking, Savings, CDARS/CDs)**

**A. CHECKING**

**1. Union Bank & Trust (UBT)**

- **Current agreement between UBT and NPAIT will expire on December 2<sup>nd</sup>.**
- a. General (\$1)\***
- b. Payroll (\$1)\***
- c. Lower Platte River Corridor Alliance – LPRCA (\$1)\***
- d. Eastern Nebraska Water Resources Assessment – ENWRA (\$1)\***

**B. SAVINGS**

**1. Nebraska Public Agency Investment Trust – (NPAIT)**

- **LPSNRD joined NPAIT in August 2000, authorized UBT to be LPSNRD NPAIT Administrator]**
- **NPAIT Board voted that as of Dec 2<sup>nd</sup> PMA Financial will assume the roles of Administrator, Investment Advisor, and Marketer for NPAIT.**
- a. General (\$8.16M)\* [1.4% approx]**
- b. Payroll (see General above B.1.a)\***
- c. LPRCA (\$0.46M)\* [1.4% approx]**
- d. ENWRA (\$0.30M)\* [1.4% approx]**
- e. Deadmans Run Sinking Fund (\$3.91M) [1.4% approx]**
- f. Infrastructure Sinking Fund (\$0.08M) [1.4% approx]**
- g. MoPac East Sinking Fund (\$0.20M) [1.4% approx]**
- h. Building Sinking Fund (\$0.05M) [1.4% approx]**
- i. TOTAL \$13.16M**

**C. CDARS/CDs**

**1. Nebraska Public Agency Investment Trust – NPAIT**

- **CDARS – The Certificates of Deposit Account Registry Service is a US for profit service that breaks up large deposits and places them across a network of 3,000+ banks and savings associations across the U.S.**
  - a. CDARS General (\$1.55M) [2.9%]**
  - b. CDARS Infrastructure (\$0.11M) [2.9%]**
  - c. TOTAL \$1.66M, both Savings & CDARS = \$14.82M**
- 2. Union Bank & Trust – UBT**
- a. CD – CDARS Deadmans Run (\$1.03M) [??%]**

**\*Sweep Accounts – funds are “swept” into UBT from NPAIT.**

**NOTE: UBT has worked with, and does offer the Short Term Federal Investment Trust (STFIT), this group offers “sweeping”. Will need to check investment restrictions.**

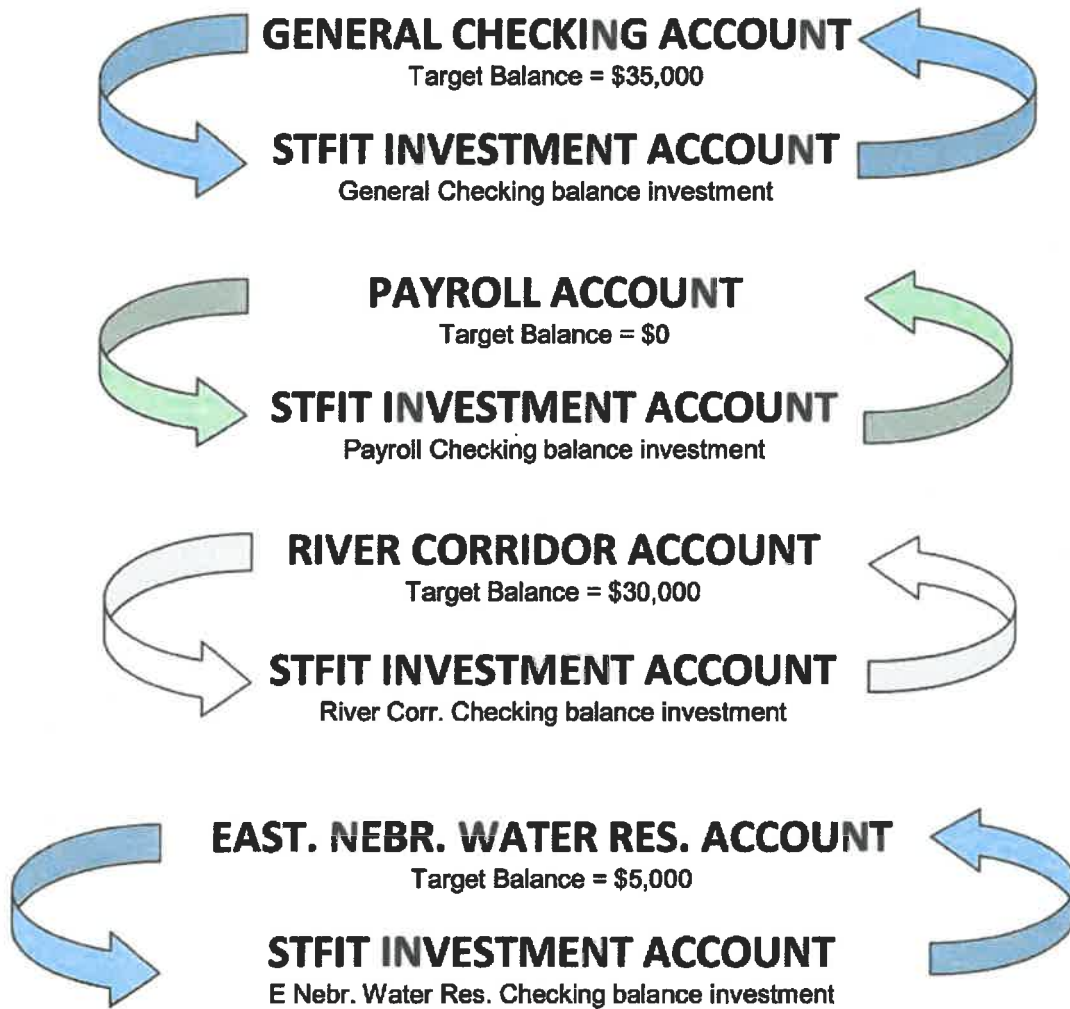
# UBT

## Union Bank & Trust

### Daily Sweep Investment Option

Below is a diagram of the movement of funds to/from your checking accounts utilizing the Short Term Federal Investment (STFIT) account daily sweep investment.

Checking account can include automated funds sweep to each STFIT Investment accounts:



# UBT Union Bank & Trust

## Lower Platte South Natural Resources District

Checking Balances		Average Available	Sweep Target Bal.	Current Rate:	Interest Paid 11-30-2019
- BASIC BUSINESS W/ INTEREST	General	\$ 108,469.32	\$ 35,000	0.15%	\$ 134.46
- BASIC BUSINESS W/ INTEREST	Payroll	\$ (5,196.41)	\$ -	0.00%	\$ -
- BASIC BUSINESS W/ INTEREST	River Corridor Alliance	\$ 30,052.16	\$ 30,000	0.15%	\$ 41.32
- BASIC BUSINESS W/ INTEREST	Eastern Nebr Water Res	\$ 11,648.03	\$ 5,000	0.15%	\$ 17.47
Totals...		<u>\$ 144,973.10</u>			<u>\$ 193.25</u>

Automatic daily sweep of funds to/from STFIT minimizes checking balances and increase interest income. (Checking activity and sweep fees waived.)

Proposed STFIT Account Balances:	Ledger Balance 10/30/2019	NFIT Current Yield:
General	\$ 8,387,134.90	1.67%
River Corridor Alliance	\$ 463,984.21	1.67%
Dean Mans Run	\$ 3,909,998.60	1.67%
Eastern Nebr Water Res	\$ 326,634.23	1.67%
Infrastructure	\$ 84,456.75	1.67%
MoPac East	\$ 206,600.02	1.67%
Building	\$ 51,838.70	1.67%
Totals...	<u>\$ 13,430,647.43</u>	

Nebraska Federal Investment Trust (NFIT) utilizes the Short Term Federal Investment Trust (STFIT) Account for market yields and daily liquidity; net of any fees.

The Certificate of Deposit Account Reconciliation (CDARS) program for fixed-term balances where immediate liquidity is not needed

CDARS Certificates of Deposit	Balance	Maturity	Rate	Interest YTD 11-30-2019
Current Accounts:				
52 week	6/13/2019 \$ 1,037,452.64	6/11/2020	2.50%	\$12,079.72
2 year	6/13/2019 \$ 1,573,470.40	6/10/2021	3.075%	\$22,504.32
3 year	6/13/2019 \$ 111,792.05	6/9/2022	3.075%	\$1,598.89
Totals...	<u>\$ 2,722,715.09</u>			<u>\$ 36,182.93</u>

CDARS early withdrawal penalty: 26 week term = 90-days interest; 52 week term = 180-days interest

**CDARS fixed term rates (will change with market interest rates and maturity).**

as of 12/6/2019	APY %
6 month	1.61%
12 Month	1.92%
24 Month	2.02%
36 month	2.12%



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## Memorandum

**Date:** December 6, 2019  
**To:** Paul Zillig, General Manager  
**From:** Bryce Jensen, Operation/Maintenance Technician *BJ*  
**Subject:** Diesel Truck Vehicle Proposal

On November 20, 2019 I sent out nine letters to different truck dealers throughout the District seeking proposals for a new 2019 or 2020 ¾ ton diesel regular cab 4x4 pickup. The dealers were given until noon on Friday December 6, 2019 to have their proposals submitted to the NRD office. Four proposals were received. Below is the list of dealers letters were sent to:

Anderson Ford (Lincoln)	Sid Dillon (Ceresco, Wahoo)
Woodhouse Auto (Plattsmouth)	Husker Auto (Lincoln)
Baxter Dodge (Lincoln)	Jeff Henry Chevrolet (Plattsmouth)
Copple Chevrolet (Louisville)	Duteau Chevrolet (Lincoln)
Lee Sapp Ford (Ashland)	

Listed below are the proposals received with the trade of a 2013 Ford F-250 Super Duty:

Husker Auto (Lincoln)	2020 2500HD Diesel	\$22,199.00
Copple Chevrolet (Louisville)	2020 2500HD Diesel	\$24,496.00
Anderson Ford	2020 F-250 Diesel	\$25,283.00
Baxter Dodge (Lincoln)	2020 2500 Diesel	\$33,454.00

Staff recommendation is to accept the proposal from Husker Auto in the amount of \$22,199.00 as it was the lowest proposal and met all of the minimum specifications.

BJ/bj

*The Lower Platte South Natural Resources District shall manage the land and the water resources of the district for the common good of all people*





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## Memorandum

**Date:** December 6, 2019  
**To:** Paul Zillig, General Manager  
**From:** Bryce Jensen, Operation/Maintenance Technician **BJ**  
**Subject:** Crew Cab Truck Vehicle Proposal

On November 20, 2019 I sent out nine letters to different truck dealers throughout the District seeking proposals for a new 2019 or 2020 ¾ ton crew cab 4x4 pickup. The dealers were given until noon on Friday December 6, 2019 to have their proposals submitted to the NRD office. Four proposals were received. Below is the list of dealers letters were sent to:

Anderson Ford (Lincoln)	Sid Dillon (Ceresco, Wahoo)
Woodhouse Auto (Plattsmouth)	Husker Auto (Lincoln)
Baxter Dodge (Lincoln)	Jeff Henry Chevrolet (Plattsmouth)
Copple Chevrolet (Louisville)	Duteau Chevrolet (Lincoln)
Lee Sapp Ford (Ashland)	

Listed below are the proposals received with the trade of a 2011 Ford F-250 Crew Cab:

Husker Auto (Lincoln)	2020 2500HD Crew Cab	\$16,488.00
Anderson Ford (Lincoln)	2020 F-250 Crew Cab	\$19,368.00
Copple Chevrolet (Louisville)	2020 2500HD Crew Cab	\$20,410.00
Baxter Dodge (Lincoln)	2020 2500 Crew Cab	\$28,100.00

Staff recommendation is to accept the proposal from Husker Auto in the amount of \$16,488.00 as it was the lowest proposal and met all of the minimum specifications.

BJ/bj

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