



# LOWER PLATTE SOUTH

## natural resources district

AGENDA ITEM #7

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581 | P: 402.476.2729 • F: 402.476.6454 | www.lpsnrd.org

## Memorandum

Date: May 9, 2017

To: Each Director

From: Paul D. Zillig, General Manager

RE: Executive Subcommittee Meeting Minutes.

The Executive Subcommittee met at 5:30 pm on Thursday, May 4, 2017 in the NRD Conference Room in Lincoln. Subcommittee members present included Ray Stevens, Jeremie Kerkman, Deborah Eagan, Greg Osborn, Larry Ruth and Milt Schmidt. Others present included Gary Aldridge, Kathy Spence, David Potter and myself. Also attending the Subdistrict #8 Director interviews included Dennis Masek, Bruce Abernethy, Thomas Green, Dan Steinkruger, and Ron Geary.

Chair Stevens called the meeting to order, and gave a brief welcome. The first item on the agenda related to preparing actions and budget requests for FY'18 and FY'19-22. The subcommittee reviewed the FY'17 Accomplishments that were sent earlier. I then reviewed the current staffing situation, including NRD Operation & Maintenance Coordinator Jeff Hegy's retirement as of August 4<sup>th</sup> and the need to have some additional O&M help this summer. I reviewed the anticipated changes and recommended that a second NRD Maintenance Technician position be authorized for this June & July only (see attachment).

It was moved by Ruth, seconded by Kerkman, and unanimously approved by the subcommittee to **recommend the Board of Directors authorize the General Manager to hire a second Maintenance Technician for June and July 2017.**

The Subcommittee then reviewed management's recommendations for salary adjustments for FY 2018. The recommendation included a 1.9% across-the-board increase for full-time, salaried employees, adjustments in pay rates for part-time hourly employees, and an additional \$19,000 for merit and adjustments for changes in duties (see attachment). I reported that the across-the-board increase of 1.9% increase was reported by the US Department of Labor and their Consumer Price Index. It was moved by Osborn, seconded by Schmidt, and unanimously approved by the subcommittee to **recommend the Board of Directors approve for FY 2018 an across-the-board increase of 1.9% for all salaried and part time employees, and an additional \$19,000 for merit and adjustments for changes in duties.**

The next item on the agenda was to consider approving the 2018 Operational Agreement with the USDA Natural Resources Conservation Service (USDA/NRCS) to provide staff for

assisting with conservation efforts (see attached agreement). I reported that the agreement is very similar to last year except the salaries have been increased by 1.9%. It was moved by Ruth, seconded by Eagan, and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the FY 2018 Operational Agreement with the USDA/NRCS for staffing.**”

The next item on the agenda was to consider entering into a new 5 year agreement with the Nebraska Forest Service to jointly provide a District Forester (see attached agreement). I reported on the current situation, the work done by Jay Seaton, and the benefits of having a Forester available for LPSNRD landowners. It was moved by Kerkman, seconded by Schmidt and unanimously approved by the Subcommittee to **recommend the Board of Directors approve the Cooperative Agreement with the Board of Regents, University of Nebraska for the Nebraska Forest Service to provide a District Forester.**

The Subcommittee recessed until 3:50 and then interviewed the 5 applicants for the Subdistrict #8 vacancy. The Subcommittee discussed the 5 applicants and the qualifications of all the candidates. The Subcommittee felt Steinkruger’s experience on the NRD Board, NARD Board, city government, and agriculture would be very beneficial (see attachment), the qualifications provided by the other applicants is available upon request. It was moved by Kerkman, seconded by Osborn, and unanimously approved by the Subcommittee to **recommend the Board of Directors appoint Dan Steinkruger to fill the Board vacancy in Subdistrict #8.**

The Subcommittee then further discussed the recommendations for the 1<sup>st</sup> Draft of the NRD Budget and LRIP. It was moved by Osborn, seconded by Schmidt, and unanimously approved by the subcommittee to **direct staff to submit the proposed budget information, and then the updated budget information based on Board action and updated insurance costs to the Finance & Planning Subcommittee for inclusion in the Budget and LRIP.**

There being no further business the meeting adjourned at approximately 6:07 pm.

PDZ/pz

Encl. 5

pc: Steve Seglin