



3125 PORTIA STREET
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Memorandum

Date: December 30, 2015
To: File
From: Glenn D. Johnson, General Manager *GDJ*
Subject: Executive Subcommittee Meeting

The Executive Subcommittee met at the LPSNRD office on Wednesday, December 30, 2015 at 7:30 AM. Subcommittee members present were Osborn, Bolte, Potter, Stevens and Schmidt. Also present for a portion of the meeting were Kathy Spence, Paul Zillig, Nathan Kuhlman, and Glenn Johnson

The first agenda item was to address the procedure and schedule for selecting a General Manager to replace the retiring Johnson.

It was moved by Potter, Seconded by Bolte, and unanimously approved to recommend the Board adopt the following procedure and schedule for selection of a new General Manager: to publish notice of vacancy and solicitation of applications on January 22, 2016 and closing applications on February 19th; the Executive Subcommittee would review applications, select applicants for interviews and conduct interviews before March 8, 2016; and to present a recommended candidate and hiring package to the Board of Directors for consideration at the March 2016 Director's Meeting.

The second agenda item was consideration of rescheduling the March Board meeting from March 16, 2016 to March 23, 2016 to avoid the conflict with the NARD Washington DC Meeting on March 14-16.

It was moved by Bolte, seconded by Stevens and unanimously approved to recommend the Directors' Meeting be rescheduled from March 16, 2016 to March 23, 2016 at 2:00 P.M.

The final agenda item involved consideration of moving to paperless Board of Directors meetings by electronic information access for the Directors, staff and public. Attached is a background memo that was reviewed at the Subcommittee meeting, and the process for how this would work at the Board meeting was also demonstrated for the Subcommittee. The program involves placing all the background material for the Directors' Meeting on the LPSNRD website, which would be continually updated as information becomes available, (and which has already been done for the last couple of years) and then equipping each Director with an Apple iPad with which they can access the website and view the information for use in preparation for the Board meeting and at the meeting itself. While a Director can access the information on the website with any p.c., smart phone, tablet, etc., there are benefits from all using the same hardware; NRD office will only provide tech support on NRD-Supplied devices.

**LOWER PLATTE SOUTH
NATURAL RESOURCES DISTRICT**



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The office would no longer be printing and sending out hard copies to the Directors which would save approximately \$2,000 annually, not including staff time. This will speed up the time in which the information is available to the Directors, instead of at least a two-day delay in getting hard copies through the mail. The estimated cost of the initial acquisition of the tablets and set up is \$12,250, which funds are included in the current budget.

It was moved by Schmidt, seconded by Stevens, and unanimously approved to recommend the Board of Directors approve the purchase of Apple iPads for the Board of Directors to establish a paperless process for the Board of Directors Meetings.

The meeting adjourned at 9:40 A.M.

GDJ:gdj

Pc: Directors
Steve Seglin